



**GOVERNMENT OF ASSAM**  
**ASSAM SOCIETY FOR SOCIAL AUDIT**  
**O/o THE COMMISSIONER OF PANCHAYAT & RURAL DEVELOPMENT**  
**JURIPAR, PANJABARI, GUWAHATI - 37**

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No: ASSA/DIR/13/2017/

Date: 31/07/2025

**Advertisement for various vacancies in contractual Position**  
**under Assam Society for Social Audit**

Online applications are invited from the intending eligible candidates who are citizens of India for filling up the State, Districts and Block level contractual position under Assam Society for Social Audit, Assam.

Name of Post	<b>Social Development Specialist</b>
Number of posts	01 (One).
Qualification	MA in Sociology /Economics or Master of Social Work.
Experience	Minimum 5 years of post-qualification working experience in the field of Social Audit and rights of the poor. Preference will be given to those who work experience on social audits/accountability related issues.
Monthly remuneration	Rs. 50, 000/-
Age	Maximum age up to 45 years as on 01-01-2025.
Engagement status	The engagement shall be initially for a period of 11Month under ASSA.
Placement	The engaged Social Development Specialist will be placed in the State Head Quarter of Assam Society For Social Audit Assam.

Name of Post	<b>State Audit Expert</b>
Number of posts	04 (Four).
Qualification	MA in Sociology /Economics or Master of Social Work.
Experience	Minimum 3 years of post-qualification working experience in the field of Social Audit and rights of the poor. Preference will be given to those who have work experience on social audits/accountability related issues.
Monthly remuneration	Rs. 40,000/-
Age	Maximum age up to 40 years as on 01-01-2025.
Engagement status	The engagement shall be initially for a period of 11Month under ASSA.
Placement	The engaged Social Development Specialist will be placed in the State Head Quarter of Assam Society For Social Audit Assam.

Name of Post	<b>District Resource Peron</b>
Number of posts	05 (Five).
Qualification	MA in Sociology /Economics or Master of Social Work.
Experience	Minimum 3 years of post-qualification working experience in the field of Social Audit and rights of the poor. Preference will be given to those who have work experience on social audits/accountability related issues.
Monthly remuneration	Rs. 30,000/-
Age	Maximum age up to 38 years as on 01-01-2025.
Engagement status	The engagement shall be initially for a period of 11Month under ASSA
Placement	The engaged District Resource Person will be placed in any of the vacant position in the district and is transferable within the state of Assam.

Name of Post	<b>IT Specialist</b>
Number of posts	01(one)
Qualification	B.E/B.Tech in Computer Science/ Information Technology or post graduate degree in Computer Application from any recognized Central University/ State University.
Experience	He/ She should have the knowledge of MIS, Software and database development, implementation and maintenance. Preference will be given to those who have experience in working with any Govt. Department or Private sector.
Monthly remuneration	Rs 30,000/-
Age	Maximum age up to 38 years as on 01-01-2025.
Engagement status	The engagement shall be initially for a period of 11Month under ASSA.
Placement	The engaged Social Development Specialist will be placed in the State Head Quarter of Assam Society For Social Audit Assam.

Name of Post	<b>Accountant Cum Office Assistant</b>
Number of posts	01 (One)
Qualification	Bachelor Degree in Commerce stream from any Central/State university
Experience	Preference will be given to those who have experience in handling accounts related work in Govt. PSU/Semi Govt. Department/ Institutions. Working knowledge of Financial Management/ Budgeting/GST/TDS/VAT/ P Tax / fling of Income Tax, etc. Computer knowledge of MS Excel, MS Word, Tally etc.
Monthly remuneration	Rs 20,000/-
Age	Maximum age up to 38 years as on 01-01-2025.
Engagement status	The engagement shall be initially for a period of 11Month under ASSA.
Placement	The engaged Social Development Specialist will be placed in the State Head Quarter of Assam Society For Social Audit Assam.

Name of Post	<b>Block Resource Person</b>
Number of posts	36 (Thirty Six).
Qualification	Graduate in any Discipline
Experience & Desirable	1. He /She should be prepared to work in any districts of the State. 2. He/ She should have minimum one year experience of working in any govt. dept./organization or reputed civil society Organization working in Assam
Monthly remuneration	Rs. 12,000/- Plus TA/DA as per approved rate of ASSA
Age	Maximum age up to 38 years as on 01-01-2025.
Engagement status	The engagement shall be initially for a period of one year under RGSA project.
Placement	The engaged Block Resource Person will be placed in any of the vacant position in the district and is transferable within the state of Assam.
Location : Baksa, Chirang, Cachar, Charaideo, Dima Hasao, Majuli, Karbi Anglong, Kokrajhar, South Salmara Mankachar, Tamulpur, Sivasagar.	

**Note:** The decision of the Assam Society for Social Audit, Assam as to the eligibility or otherwise of a candidate shall be final.

#### **How to Apply:**

- CANDIDATES ARE REQUIRED TO APPLY IN PRESCRIBED FORM THROUGH ONLINE MODE ONLY. NO OTHER MODE FOR SUBMISSION OF APPLICATION IS ALLOWED.  
Instructions for filling up prescribed online form will be available in the website - <http://asfsa.xamtechinnovation.com/>
- Before applying online, candidates are advised to carefully go through the instructions provided in the above website. Candidates are required to upload:
  - 1) A latest passport size photograph.
  - 2) Admit Card / Certificate of HSLC examination.
  - 3) Qualifying Examination Certificates and Mark sheets.
  - 4) Experience Certificate.
  - 5) Scanned Signature.
  - 6) Caste Certificate (in case of reserved category candidates).

**Note:** No other document i.e. the hard copy of the online application form, registration slip etc. are required to be send to the Assam Society For Social Audit, Assam.

- ❖ Since the applications are submitted online, the question of submission of applications through proper channel in case of the candidates already employed becomes redundant. However, such candidates shall intimate their appropriate appointing authorities about submission of application in writing.

#### **❖ Last date of application:**

ONLINE FORM MAY BE FILLED-UP **W.E.F. 12/08/2025 TO MIDNIGHT OF 27/08/2025 ONLY.**

NO APPLICATION CAN BE FILLED UP AFTER EXPIRY OF THE GIVEN TIME AS THE LINK WILL BE DISABLED.

**Note:** The applicants are advised to submit only a single application against each post. (However, if due to any unavoidable situation, he / she submits another / multiple applications, then he / she must ensure that the application with the higher Registration Number is complete in all respects which will be accepted.)

**Mode of Selection:** There shall be two phases in the selection process:

**Phase- I:** The Candidates whose applications are accepted will be required to appear in an objective type written test to be held in Guwahati on a date to be notified later on in website- <https://asfsa.xamtechinnovation.com>

The syllabus of the Objective Type Written Test will be as follows:

Sl. No.	Subject	Total Marks
1	Subject Knowledge	50
2	General Knowledge	25
3	General English	25

**Phase - II:** Against each vacancy, 3 candidates will be shortlisted on the basis of the marks obtained in the written test. After the written test, the shortlisted candidates will have to appear in a Personal Interview to be held in Guwahati. Total marks for the Personal Interview will be **20** Marks.

**Note:** The decision of ASSA, Assam as to the eligibility or otherwise of a candidate for admission to the examination shall be final.

- ❖ CANVASSING DIRECTLY OR INDIRECTLY SHALL DISQUALIFY A CANDIDATE.
- ❖ NO MANUAL APPLICATION FORM WILL BE ACCEPTED.

Sd/-  
Director  
Assam Society For Social Audit  
O/o the commissioner Panchayat and rural Development  
Juripar, Panjabari, Guwahati -37