

GOVERNMENT OF ASSAM
DIRECTORATE OF SOCIAL WELFARE, ASSAM
 UZANBAZAR, GUWAHATI-1

☎ : 0361-2541169 (O), 0361-2510407 & 0361-2510308 (Fax), Email: directorsocialwelfareassam@gmail.com

**Temporary Contractual Positions (Non-Government –UNICEF funded) at
 Directorate of Social Welfare**

Applications are invited for filling up of 4 Nos. of purely temporary / contractual positions (Non government-UNICEF funded) in the Legal Cell and MIS Cell, at Directorate of Social Welfare, Assam.

Sl. No	Position	Minimum Education Qualification	Experience	Age limit	Working Condition	Remuneration	Post of claim
1	MIS Officer-Software programmer	Post Graduate degree in computer application or equivalent with adequate knowledge of software programming)	Minimum 3 (Three) years	Not exceeding 35 years	https://assam.mygov.in	40,000/- Per month	Self-attested photocopies of original certificate to be enclosed with application form.
2	MIS Officer-Data Analyst cum Data base Administrator	Post Graduate in computer application with adequate knowledge of Mathematics/Statistics/Economics/Information Management or equivalent	Minimum 3 (three) years	Not exceeding 35 years		40,000/- Per month	
3	MIS Coordinator(IC PS)	Post Graduate in Computer application.	Minimum 3 (three) years	Not exceeding 35 years		40,000/- Per month	
4	MIS Coordinator (Legal)	Bachelor in LAW with knowledge of Information Technology especially MS Office	Minimum 3 (three) years	Minimum 35 years		35,000/- Per month	

Candidates desirous of above position may fill in the Application Form with two recent passport sized colour photographs; self attested copies of testimonials/certificates and attend the selection procedure on specified dates against their respective positions at Directorate of Social Welfare, Uzanbazar, Guwahati-1. The Directorate reserves the right to alter or cancel the requirement for any of the positions listed S.No 1,2,3 & 4 at any stage /time. A candidate shall apply for any one of the above four positions only. On submission of application a receipt will be issued acknowledging receipt of same. In case of postal mode of delivery after entry in register a mail will be sent (If mail id is mentioned in application).

Schedule:

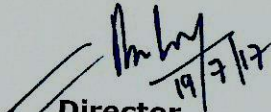
Address for deposit of Applications:

MIS Cell,
 Directorate of Social Welfare
 Uzanbazar, MG Road, Guwahati-1

**(Application will be received from 11:00 AM
 to 4:00 PM on all working days)**

Last Date for submission of Application form: 03.08.2017 before 3 PM

Selection will be on the basis of written test followed by Interview and skill test. The candidates short listed in the written test will alone be called for interview. The Schedule of tests will be intimated to concerned candidates by call latter and by news paper Advertisement and also posted in the website <https://assam.mygov.in>


Director,
 Social Welfare, Assam, Guwahati-1